

Revenue	FY 2018	Notes
<b>Municipal Dues</b>		
Estimated UVISRPC Municipal Dues	\$ 110,000	
<b>Other Revenue</b>		
RSA Books	\$ 2,000	Revenue from RSA book sales.
<b>Project Revenue: Tier 1- Confirmed or Pending Projects/Programs</b>		
Claremont GIS Technical Assistance	\$ 11,000	Likely to continue throughout FY 2018.
Connecticut River Joint Commissions Administration	\$ 57,560	Contract will continue throughout FY 2018.
Eastman GIS Technical Assistance	\$ 5,000	Will continue throughout FY 2018.
EPA Brownfields Assessment Program	\$ 80,000	Proration of \$400,000 three-year grant
Hazard Mitigation Plans- Acworth, New London	\$ 10,000	New Project
Household Hazardous Waste Collections	\$ 63,500	Approximately \$53,500 will be used for HHW hauler expenses.
NHDOT Section 5310 Purchase of Service	\$ 227,655	Will continue throughout FY 2018.
NHDOT Unified Planning Work Program	\$ 202,000	First year of Unified Planning Work Program.
OEP Targeted Block Grant	\$ 11,100	Will continue throughout FY 2018.
Orford Circuit Rider	\$ 5,760	Will continue throughout FY 2018.
Springfield Circuit Rider	\$ 5,760	Likely to continue throughout FY 2018.
Wilmot Circuit Rider	\$ 5,760	Likely to continue throughout FY 2018.
Claremont DPW GIS Assistance	\$ 5,000	Additional work
NHDOT Transit Ops Plan - SWCS	\$ 62,500	
Transit Coordination Plans	\$ 62,500	
Northern Border GIS Mapping	\$ 2,650	
Claremont Asset Inventory	\$ 33,600	work to begin in the summer
<b>Total Confirmed/Pending Revenue (Dues/Other/Tier 1 Projects)</b>	<b>\$ 953,345</b>	
<b>Project Revenue: Tier 2- Proposed/Potential Projects for FY 2017</b>		
New London Circuit Rider	30,000	12 hrs. of time
New London Master Plan	\$ 16,000	First year of proposed two year project
Northern Border Regional Commission Project Administration	\$ 6,500	Assumes one NBRC project will be funded in the region.
Orford Natural Resources Inventory Update	\$ 5,420	Proposal Submitted on 6/1/17.
Regional Housing Needs Assessment	\$ 59,320	Required five-year update to 2012 HNA
Regional Comprehensive Economic Development Strategy (CEDS)	\$ 73,000	Proposal submitted.
USDA Solid Waste Management Grant	\$ 150,000	Proration of \$200,000 grant concurrent with the federal fiscal year.
<b>Total Proposed/Potential Revenue (Tier 2 Projects)</b>	<b>\$ 340,240</b>	
<b>Total Revenue (Dues/Other/Tier 1/Tier 2 Projects)</b>	<b>\$ 1,303,585</b>	
<b>Project Revenue: Tier 3- Projects in Conceptual Stage</b>		
Lake Sunapee Watershed Mapping and Build Out Analysis	\$ 7,000	Assistance in closing out a Scenic Byways grant.
EPA Brownfields Assessment	\$ 66,667	\$200,000 3yr hazardous materials assessment
USDA Rural Community Development Initiative	TBD	Statewide proposal in scoping phase.
<b>Total Potential Revenue (Tier 3 Projects)</b>	<b>\$ 73,667</b>	

Expenses		FY 2017 Adopted	FY 2018 Projected	Notes
Salary		\$ 442,500	\$ 389,030	assumes a 3% increase for all employees
Benefits				
Health/Dental Insurance		\$ 65,000	\$ 64,440	Rates increased approximately 9%
Retirement Match		\$ 26,500	\$ 23,040	Assumes all eligible employees match at 6%
Other Fringe Benefits and Taxes				
Payroll Taxes		\$ 34,000	\$ 32,460	Approximately 7.55% of total payroll.
Worker's Compensation		\$ 1,300	\$ 1,300	Costs are essentially level for FY 2017
Short-Term Disability		\$ 3,400	\$ 2,050	Costs projected to decrease approximately 14% in FY 2017
Long-Term Disability		\$ 2,400	\$ 1,976	Level for FY 2017.
Life Insurance		\$ 575	\$ 360	Level for FY 2017.
Unemployment		\$ 525	\$ 525	Level for FY 2017.
Project Consultants				
Household Hazardous Waste Hauler		\$ 53,500	\$ 53,500	Hauling expenses for HHW collections.
Section 5310 Purchase of Service		\$ 47,620	\$ 217,130	Payments to transit providers for provision of 5310 transit services.
NHDOT Transit OPS Plan		\$	\$ 34,000	Transit Consultant
Sullivan County CEDS		\$	\$ 20,000	Economic Dev. Consultant
Transit Coordination		\$ 12,500	\$	10% match for \$62,500 transit coordination project
Brownfields Consulting		\$	\$ 60,000	continued consultant fees and potential new consultant fees
Occupancy Expenses				
Rent		\$ 47,000	\$ 47,000	Lease renewal rates in effect, CAM expenses likely to increase
Professional Fees				
Audit		\$ 9,250	\$ 9,250	Will decrease as A-133 single audit will not be needed
Legal Fees		\$ 1,250	\$ 1,250	
Website Consultant		\$ 500	\$ 500	Wetherbee Creative for website services on-call rather than on retainer.
IT Consultant		\$ 5,000	\$ 6,000	This cost may decrease - we will be seeking another vendor
Financial Consultant		\$ 23,250	\$ 40,320	Assumes 48 hours per month at \$70/hour
Misc. Professional Consultants		\$ 500	\$ 500	
Office Expenses				
Supplies		\$ 10,000	\$ 10,000	Based on FY 2017 Actual Expenses
Postage		\$ 4,300	\$ 4,300	Based on FY 2017 Actual Expenses
Software/Data Services		\$ 15,000	\$ 16,000	This cost may decrease - we will be seeking another vendor
Telephone		\$ 3,750	\$ 3,750	
Copier		\$ 6,500	\$ 6,500	This cost may decrease - we will be seeking another vendor
Subscriptions		\$ 1,250	\$ 1,250	Based on FY 2017 Actual Expenses
Planning/Land Use Law Books		\$ 2,000	\$ 2,000	
Publications		\$ 6,750	\$ 6,750	Based on FY 2017 Actual Expenses
Advertising		\$ 6,000	\$ 11,500	Increase to accommodate USDA grant-related advertising expenses.
Professional Development		\$ 7,500	\$ 6,500	Reduction due to current staffing level.
Travel/Rooms and Meals		\$ 12,500	\$ 12,500	Based on FY 2017 Actual Expenses
Vehicle Expenses		\$ 8,000	\$ 8,000	
Annual Meeting/Special Events		\$ 4,500	\$ 4,500	
Other Business Expenses				
Liability Insurance		\$ 6,200	\$ 6,200	Marginal increase in cost for FY 2017.
Misc. Equipment Maintenance		\$ 250	\$ 250	
Dues/Memberships		\$ 6,300	\$ 6,300	Based on FY 2016 Actual Expenses
Fixed Assets				
Computers/Printers		\$ 1,000	\$ 1,000	
Traffic Counters		\$ 2,400	\$ 2,400	
Plotter Maintenance		\$ 350	\$ 350	
Office Furniture		\$ 250	\$ 250	Most office needs can be incorporated into tenant allowance with landlord.
<b>Total Expenses</b>		<b>\$ 868,870</b>	<b>\$ 1,127,491</b>	