

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

Confirmed or Pending Projects for the Fiscal Year 2024 Tier 1

Acworth Culvert Inventory

Responsible Staff: Olivia Uyizeye

The RPC will assist the Town of Hanover and conduct a phase 1 stream crossing and drainage assessment using the SADES State protocol.

CDBG Micro REDC Sullivan County

Responsible Staff: Tim Josephson

UVLSRPC will provide grant administration support.

CDBG Micro RVCC Sullivan County

Responsible Staff: Tim Josephson

UVLSRPC will provide grant administration support.

City of Claremont GIS Technical Assistance

Responsible Staff: Austin Ford

The RPC will assist the City in GIS mapping, analysis, and staff training and development. Included but not limited to:

- Develop maps upon the request of any City Department, as forwarded through the Planning and Development Department.
- Performing GIS analysis for Planning and Development projects.
- Providing on-demand, personalized training to City staff as directed by the Planning and Development Director.
- Providing technical assistance to the Planning and Development Director to determine appropriate GIS training opportunities for City staff.

City of Claremont DPW GIS Assistance

Responsible Staff: Austin Ford

The Commission will provide training, coordination, and integration of the Claremont Public Works Operational Management System with ArcGIS Online and associated mobile applications. We will also offer ongoing maintenance of the Claremont Public Works Department's GIS database and GIS base map layers.

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

City of Claremont Road Surface Management Systems (RSMS)

Responsible Staff: Austin Ford, Nate St. Pierre

Staff will conduct a road surface management survey of all paved roads in the city using the SADES protocol and draft a 10-year pavement preservation plan.

Connecticut River Joint Commission Administrative Assistance

Responsible Staff: Olivia Uyizeye

The Commission will continue to provide administrative assistance to the Connecticut River Joint Commission.

Department of Energy Clean Transportation

Responsible Staff: Meghan Butts/Associate Planner

UVLSRPC will partner with Vermont Agencies, the Northeast Energy Partnership (NEEP), and Vital Communities to conduct public outreach and create a plan to implement cleaner energy technologies in the Upper Valley's transportation system.

EPA Brownfields Assessment Program

Responsible Staff: Vickie Davis/Tim Josephson

The UVLSRPC was awarded \$500,000 for a five-year grant from the U.S. Environmental Protection Agency to continue the work to identify and assess brownfield sites in the region.

Hanover Stream Crossings

Responsible Staff: Olivia Uyizeye/Associate Planner/Intern

The RPC will assist the Town of Hanover and conduct phases 2 and 3 of a 4-phase stream crossing assessment using the SADES State protocol.

Homeowner Developer Utility

Responsible Staff: Olivia Uyizeye

In partnership with TRORC, MARC, and Vital Communities, UVLSRPC will continue to work on creating a business plan to support a resource broker to support homeowners through the process of building an ADU or ADU+ on their property.

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

Household Hazardous Waste Collections

Responsible Staff: Vickie Davis/Tim Josephson

Municipalities throughout the region take part in household hazardous waste collections each year. Education and outreach are conducted to reduce waste streams for many hazardous materials. The NH Department of Environmental Services assists with a small amount of funding; the remainder of the costs is billed to participating communities.

New Hampshire Charitable Foundation (NHCF) Green Infrastructure

Responsible Staff: Olivia Uyizeye

Staff will continue to provide public outreach and create resources to inform the region of best practices for stormwater management using green infrastructure solutions.

NHDOT Unified Planning Work Program

Responsible Staff: Meghan Butts/All Staff

The RPC's transportation planning work has four categories: 1) Policy and Planning; 2) Public Involvement and Coordination; 3) Plan Support; and 4) Technical Assistance. In the Policy and Planning category, the Commission solicits and prioritizes projects for the state Ten-Year Transportation Improvement Plan (under RSA 228:99 and 240), contributing to the Statewide Transportation Improvement Program (STIP), and coordinates the development of the region's long-range transportation plan. In the Public Involvement and Coordination category, the Commission organizes the region's Transportation Advisory Committee, maintains the region's Public Involvement Plan, and conducts outreach to the public about transportation issues/projects/programs affecting the area.

In the Plan Support category, the commission collects traffic data for all arterial and collector roadways in the region, coordinates the collection of data related to the receipts and expenditures of local governments on transportation (FHWA Form 536), and maintains transportation-related data for the region's Geographic Information System (GIS). In the Technical Assistance Category, the commission provides transportation-related technical assistance to municipalities and state agencies, coordinates the development of special transportation studies (e.g., corridor studies), facilitates the region's public transit/human service transportation coordinating councils, provides technical assistance to public transportation providers, and reviews transportation-related impacts of large-scale development proposals.

NH Housing Finance Authority (NHHFA) and Plan NH Housing Navigator

Responsible Staff: Renee Theall

The Housing Navigator will support the Towns of Newbury, New London, and Wilmot in the housing discussion. The Navigator will build relationships and assist in making connections

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

between various stakeholders and the public. By the end of the grant, the goal is to have each community more knowledgeable and ready for the next phase of reducing barriers to housing.

NH Office of Planning and Development (OPD) Targeted Block Grant

Responsible Staff: All Staff

The RPC will continue to provide technical assistance to member communities on an as-needed basis, including but not limited to guidance on master plans, local regulations, grant assistance, and resource and data gathering. This will include limited aid with Geographical Information System data and management of that data. The Commission will work with its Planning Committee to respond to the growing number of Development of Regional Impact applications we are receiving from communities within the region. The Commission will also continue to develop and distribute the monthly E-Bulletin for communities within the area.

Northern Border Regional Commission

Responsible Staff: Tim Josephson

The RPC shall be available to guide the grantee with other issues, such as their responsibilities regarding procuring goods and services and contractors. Also, the Commission will provide the following:

- Quarterly Reporting
- Reimbursement requests
- Final Reporting

Orford Circuit Rider Assistance

Responsible Staff: Vickie Davis

The Commission will assist the Orford Planning Board in performing its duties. Such assistance may typically include some or all of the following, at the request of the Planning Board: participating in preliminary conversations with developers, attending Planning Board meetings, taking part in the review process and also, making professional comments, and providing technical assistance regarding the merits of a project, engaging in necessary correspondence on behalf of and with the permission of the Planning Board. Additionally, the Circuit Rider position assists the Planning Board in reviewing current procedures, site plan reviews, and other regulations for the Town.

Plainfield Zoning Ordinance Assistance

Responsible Staff: Vickie Davis

Staff will work with the Plainfield Planning Board to update their zoning ordinance to include legal changes and more current planning practices.

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

Pre-Disaster Mitigation Plan (Anticipate Acworth and New London)

Responsible Staff: Vickie Davis

The RPC will assist towns in updating their hazard mitigation plans using the following tasks:

- Task 1- Document the Planning Process
- Task 2-Conduct a Hazard Identification and Risk Assessment
- Task 3-Identify Mitigation Actions
- Task 4-Prioritize Mitigation Actions
- Task 5-Submit Completed Hazard Mitigation Plan draft to HSEM
- Task 6-Submit Adoption and Final Plan to HSEM

Regional Comprehensive Plan

Responsible Staff: All Staff

The Commission will update the Regional Plan

Springfield Circuit Rider Planning Assistance

Responsible Staff: Tim Josephson

The Commission will assist the Springfield Planning Board in performing its duties. Such assistance may typically include some or all of the following, at the request of the Planning Board: participating in preliminary conversations with developers, attending Planning Board meetings, taking part in the review process and also, making professional comments, and providing technical assistance regarding the merits of a project, engaging in necessary correspondence on behalf of and with the permission of the Planning Board. Additionally, the Circuit Rider position assists the Planning Board in reviewing current procedures, site plan reviews, and other regulations for the Town.

Sunapee Master Plan

Responsible Staff: Tim Josephson/Vickie Davis

Staff will work with the Sunapee Planning Board to perform Phase I of a master plan development through community surveys and community listening events.

USDA Solid Waste Management Grant

Responsible Staff: Vickie Davis/Olivia Uyizeye

The RPC will direct a solid waste management program for the eligible municipalities with the following tasks:

- School Chemical Safety Training
- Household Hazardous Waste Collection and Training
- Waste Management Technical Assistance and Training

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

- Food Scraps Recovery & Composting

Wilmot Circuit Rider Planning Assistance

Responsible Staff: Renee Theall

The Commission will assist the Wilmot Planning Board in performing its duties. Such assistance may typically include some or all of the following, at the Planning Board's request: preliminary conversations with developers, attending Planning Board meetings, taking part in the review process, also making professional comments, and providing technical assistance regarding the merits of a project, engaging in necessary correspondence on behalf of and with the permission of the Planning Board. Additionally, the Circuit Rider position can assist the Planning Board in reviewing current procedures, reviewing site plan reviews, and other regulations for the Town.

Wilmot Housing Opportunities Program (HOP)

Responsible Staff: Olivia Uyizeye/Renee Theall

UVLSRPC will continue to assist the Town of Wilmot with a regulatory audit and public outreach focused on housing.

Proposed or Potential Projects for the Fiscal Year 2023 Tier 2

EPA Healthy Homes

Responsible Staff: Vickie Davis

Staff will lead a project with schools around hazardous chemicals, cleanouts, and disposal.

EPA Lead Dust Project

Responsible Staff: Vickie Davis

Staff will lead the project to test homes for lead paint in their homes. This will be done in partnership with TLC, which visits parents and pregnant women in their homes. Dartmouth Health has committed \$15,000, and \$20,000 must be sought from other organizations.

Long Island Sound Futures Fund

Responsible Staff: Olivia Uyizeye

Staff will focus on stormwater practices, culvert and stream assessments, and public outreach in the Connecticut River Watershed to reduce the amount of nitrogen in the Connecticut River.

Upper Valley Lake Sunapee Regional Planning Commission Annual Work Plan for Fiscal Year 2024

NBRC Administration

Responsible Staff: Tim Josephson

Staff will provide grant administration support.

USDA Solid Waste Management Grant

Responsible Staff: Vickie Davis

The RPC will direct a solid waste management program for the eligible municipalities with the following tasks:

- School Chemical Safety Education
- Household Hazardous Waste Collection and Training
- Waste Management Technical Assistance and Training
- Food Scraps Recovery, composting, and Municipal Training

Potential Projects for the Fiscal Year 2024 Tier 3

Wilmot HOP Phase II

PROTECT Resiliency Plan