

Upper Valley Lake Sunapee Regional Planning Commission Transportation Advisory Committee Meeting Agenda

October 29th, 2024; 4:00-5:30 PM

In-Person Participation Option:

Kilton Public Library
Community Room
80 Main St, West Lebanon, NH 03784

Members Present: Liz Emerson (Charlestown), Ted Wadleigh (Claremont, remote), Rob Taylor (Enfield), Christina Hall (Hanover), Dick Jones (Lyme, Vice Chair), Chris Pelletier (Newport, remote), Allyson Traeger (Sunapee, remote), Bill Chaisson (Wilmot), Adams Carroll (Advance Transit), Dan Nash (UVLSRPC Commissioner)

Partners Present: Lucy St. John (NHDOT Bureau Planning and Community Assistance), Shannon Alton (NHDOT Division of Policy and Admin, remote), Ross Wood (NHDOT District 2 Engineer)

UVLSRPC Staff: Meghan Butts, Anna White

I. Call to order. Vice Chair Dick Jones called the meeting to order at 4:04PM.

II. Action on Minutes from April 9th and Notes from June 11th.

Rob Taylor made a motion to approve the minutes of April 9th and Liz Emerson seconded the motion. All in favor 10-0-0. The motion passed. The Committee had no questions on the notes from the June 11th collaboration meeting with the UV Transportation Management Association. There was not a quorum present.

III. Ten-Year Plan Scoring

Summary of presentation: UVLSRPC Staff took the Committee through existing Ten-Year Plan projects, introduced new proposed projects, discussed the scoring process, outcomes of the TAC Scoring Committee Meeting, and next steps in the Ten-Year Plan process. Information can be found in the presentation on this page.

<https://uvlsrpc.org/transportation/#tac>

Existing projects in the 2025-2034 Ten-Year Plan were reviewed by the Committee. There were a few clarifying questions regarding location and construction years of the projects listed. Dan Nash expressed disagreement with some of the proposed engineering designs and solutions to some of the projects listed. UVLSRPC staff recommended that he send staff comments on specific projects to be reviewed by the TAC and sent to NHDOT for further discussion during project development. *Liz Emerson made a motion to approve the existing projects as described in the 2025-2034 Ten-Year Plan as regional priorities. Christina Hall seconded the motion. 9-1-0 Motion passed with one against.*

Staff presented 3 new projects for consideration for the Committee's regional priority project. The three projects were: Claremont Main Street Phase II reconstruction and improvements, Charlestown Lover's Lane and Route 12 intersection safety improvements, and Enfield Route 4, Main Street, and Maple Street intersection safety and multimodal improvements. Representatives from each municipality were there to answer questions about the projects. The primary concern of the Committee at the meeting was the concern of the regional allocation of about \$4.4 million not being enough to support any of the projects.

The Scoring Committee presented the scoring process and initial ranking based on the

information provided. *Christina Hall motioned to approve the ranking recommended by the Scoring Committee of Enfield Route 4 intersection, Claremont Main Street, and then Charlestown Lover's Lane to be presented to NHDOT. Adams Carroll seconded the motion. The motion passed unanimously 10-0-0.*

Staff presented the next steps in the planning process. UVLSRPC staff will continue to work with the municipalities and engineering firm to ensure complete applications are drafted for each project. The completed applications of the three projects will be sent to NHDOT by November 8th for review. In March, completed applications along with NHDOT comments will be presented to the TAC for final ranking.

IV. Updates from members.

V. Other business

NHDOT released the next Transportation Alternatives Program (TAP) grant. Letters of Interest are due December 6th. UVLSRPC is able to assist in the application process. More information can be found here <https://www.dot.nh.gov/projects-plans-and-programs/programs/transportation-alternatives-program>

VI. Adjourn

Rob Taylor made a motion to adjourn the meeting. Bill Chaisson seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:11pm.

*Next TAC meeting will be, December 10th at 4:00 p.m