Minutes of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)
Personnel Committee Meeting
June 2, 2026, 8:30 am
10 Water Street, Lebanon, NH 03766
Approved September 2nd, 2026

Committee Members Present
Peter Gregory, Peter Guillette, and John Yacavone were present.

Staff Present
Meghan Butts, Chris Courtemanche

Call to Order
The meeting was called to order at 8:30 am

Approval of Minutes
Peter Guillette moved to approve the minutes from April 14, 2026. Peter Gregory seconded the motion, which was approved unanimously.

Updates
- We have hired a new full-time employee, William Cleaveland, as an Associate Planner. He will be responsible for a significant amount of fieldwork this spring and summer, in addition to his planning duties. William has previously interned with us, so he is already familiar with our work. Ryan Scelza has been hired as our Finance Consultant replacement and has already started shadowing Anne to familiarize himself with her duties. Anne's last day will be June 30th.
- The Fiscal Year 2027 budget is currently 87% funded and includes a cost-of-living increase as well as one-time assistance for health insurance premiums.

Other Business
There is no additional business to discuss.

Adjournment
Peter Gregory proposed to adjourn the meeting, which was seconded by Peter Guillette. The meeting ended at 8:32 am.

Minutes submitted by Chris Courtemanche